

Colorado Division of Gaming Responsible Gaming Grants

Under the authority of the Colorado Limited Gaming Control Commission (CLGCC), the Division of Gaming administers a grant program that provides support for efforts that impact, improve and support responsible gaming and problem gambling programs and the issues that come with increased gaming and gaming options. The responsible gaming grant program is meant to provide meaningful funding and encourage prevention, education on gambling addiction, additional counselors, public awareness, treatment, recovery, data and research.

Eligibility

- Non-Profit Organizations and State Agencies/Programs directly addressing the issue of problem gambling, addiction treatment, operations of hotlines, educational programs, counseling, research, advocacy efforts, or support services are eligible to apply for program-related funding.
- Applicants are strongly encouraged to ensure they have the resources and the staffing to complete all required reporting and attend all required meetings.
- Requests for capital projects are not eligible under this grant process.
- Automatic Disqualifier: Any organization found to have made purposeful misrepresentations, omissions and/or errors intended to mislead will not be considered and will be disqualified from receiving funding.
- Any previously funded grant recipient who did not complete reporting requirements for any prior grant funding is ineligible to apply for funding in the year following non-compliance and may have to submit required documentation before being re-eligible to apply

Application Period and Submission

Complete applications, including all required supporting documents, must be submitted by the deadline to be considered.

Grant applications must be received by the Division of Gaming, either in person or electronically, by

December 1st annually at 5:00 PM MST to be considered for funding in the current grant year.

Grant applications may be dropped off at the main division offices at 1707 Cole Blvd, Suite 300, Lakewood, CO 80421. Electronic applications should be submitted to DOR_RG_GrantSubmissions@state.co.us.

The Division of Gaming will review grant applications for eligibility and recommendation for approval by the Colorado Limited Gaming Control Commission. Applicants to be found ineligible for funding will receive notice from the Division of Gaming. A list of recommended grant recipients and funded programs is provided to the Gaming Control Commission for review and approval.

The Limited Gaming Control Commission will release funding to approved grant recipients. Eligible applications are presented to the commission no later than March 1st of each year.

Grant Recipient Requirements

Grant Recipients will submit required reports to the Commission on or before September 1 annually. At a minimum, the report must include the following information:

- An indication of whether the grantee achieved the objectives the grantee described in its application or a grant;
- Evaluation of the results of the grantee's grant-funded project;
- A description of the impact of the grantees use of grant money on the community with regards to responsible or problem gambling;
- Total amount of the grant money received in the total amount of grant money expended by the grantee; and
- Any additional reporting requirements required by the commission when the grant was awarded;
- Prior to any grant money being dispersed once the commission has made its grant decisions, grantees must cooperate to finalize all needed state purchasing contract paperwork.

Grant Recipients will have a designated representative who attends all required Colorado Limited Gaming Control Commission meetings as determined by the Commission. Grant Recipients may be required to make presentations to the Commission on their program and/or grant funds.

Review Criteria

Reviewing responsible gaming grant applications and criteria for awarding grants – when awarding grants commission shall have a process for collaboration with the behavioral health administration. In consideration of awarding grants, the commission shall consider the following criteria:

- (a) the current needs of the state relating to responsible for problem gambling;
- (b) the overall impact that the proposed grant may have on responsible for problem gambling;
- (c) the amount of money in the fund;
- (d) whether the eligible applicant intends to use grant money or any of the following purposes:
 - (i) prevention or education services concerning gambling addiction;
 - (ii) certification of gambling addiction counselors;
 - (iii) public awareness of services concerning gambling addiction;
 - (iv) treatment of gambling addiction disorders;
 - (v) recovery services;
 - (vi) data reporting and data systems;
 - (vii) reimbursement for a portion of the costs associated with the national problem gambling hotline, website or text for service;
 - (viii) research for problem gambling or gambling addiction; and
 - (ix) reimbursement for costs associated with research for problem gaming or gambling addiction.
- (e) when considering the current needs of the state related to responsible for problem gambling, the commission may establish additional purposes for awarding grants;

Application Requirements

- One-page Executive Summary of the grant request on agency letterhead addressed to the Colorado Limited Gaming Control Commission, including the purpose of the grant request and a brief description of how the request provides support for efforts that impact, improve and support responsible gaming and problem gambling programs in Colorado along with the issues that come with increased gaming and gaming options.
- Completed Responsible Gaming Grant Application DR Form 9493
- All required attachments:
 - A detailed Project Budget outlining program expenses for the amount requested.
 - A list of other sources of income supporting the proposed project
 - Marketing or advertising budgets (required for all requested for all proposals, including marketing or advertising activities only)
 - Memorandum of Understanding or Fiscal Sponsor contract (required for organizations operating under a fiscal sponsor)
 - Completed Sources of Income Table for non-profit agencies. Other organizations must submit an organizational budget that outlines sources of income
 - Proof of IRS Federal Tax Exempt Status dated within the last five years (also called a Letter of Determination.)
 - Letters of Support or copies of contracts from any partner organizations or contract agencies named in the grant
 - Up to three additional attachments that provide additional information on the proposed grant request

Responsible Gaming Grant Application Form

Summary Information Section

Legal Name of Organization

Department (if applicable)

Street Address

City State ZIP Code

Phone Number Website EIN Number

Organization Email Address

Application Contact

Application Title

Contact Phone Number Contact Email Address

List of Organization's Executive Leadership & Contact Information. Please include Executive Director, Deputy Directors, Director of Finance or equivalent staff position & Director of Development or equivalent staff position.

List of Board of Directors, including full legal name, position, affiliation, length of time on the board and expiration date.

Mission Statement

Attach supplemental information or supporting documentation if more room is needed.

Geographic Area Served

Attach supplemental information or supporting documentation if more room is needed.

Tax Exempt Status (select):

501(c)(3) Non-profit

State Government Agency

Local Government Agency

Using a Fiscal Agent or Sponsor

Other

Grant Request And Narrative Section

Amount Requested

Type of Grant Requested (select):

General Operating Support

Program or Project Support

Other

Program Requests Only: Name of Program or Project

Description of What the Grant Funding will be Used For

Attach supplemental information or supporting documentation if more room is needed.

Timeline for Spending any Awarded Grant Money

Anticipated Program Milestones to be Achieved during the grant period

Attach supplemental information or supporting documentation if more room is needed.

Description of any current or past projects in which the eligible Application has participated that address responsible gaming or problem gaming

Attach supplemental information or supporting documentation if more room is needed.

General Operating Support: Provide information on the organization, organizational Goals and Current Programs

Attach supplemental information or supporting documentation if more room is needed.

Project Requests only:

1) Provide a summary of the plan for the program or project requested.

2) What issue and/or opportunity does this project address?

3) Provide detailed goals and objectives, a list of activities and an anticipated timeline for each project goal or milestone.

Attach supplemental information or supporting documentation if more room is needed.

Describe any collaborations the organization plans to engage within the implementation of the grant funding

Attach supplemental information or supporting documentation if more room is needed.

Explain why the organization is approaching the issue and/or opportunity in this way.

Attach supplemental information or supporting documentation if more room is needed.

Describe how the organization measures impact. If this is a program request, describe how the impact is measured for the program that is the subject of this proposal

Attach supplemental information or supporting documentation if more room is needed.

List any prior grant funding received from the Division of Gaming/CLGCC, including amounts and dates.

Attach supplemental information or supporting documentation if more room is needed.

Describe any anticipated challenges facing the implementation of the proposed project and the organization's plan for addressing those challenges.

Attach supplemental information or supporting documentation if more room is needed.

How will the project be sustained after the end of the grant period?

Attach supplemental information or supporting documentation if more room is needed.

Describe how the organization plans to evaluate the results of requested funding, project or program

Attach supplemental information or supporting documentation if more room is needed.

Attachments

Submit a detailed Project Budget outlining program expenses for the amount requested. Any partner or contracted agencies listed in the implementation of the project must be included in this section with detailed information on the amount and line item expenses from the funding going to the contracting agency.

Required Attachments

Submit a list of other sources of income supporting the proposed project

All applications requesting funding for marketing or advertising must submit a detailed budget and marketing plan as an attachment.

For organizations operating under a fiscal sponsor, submit the memorandum of understanding or the contract between the organization and the fiscal agent/fiscal sponsor.

Source Income Table

- (a) Government Agencies, Institutions of Higher Education and other applicants not categorized as a 501(c)(3) non-profit organization submit an organizational budget that shows sources of income
- (b) Complete for 501(c)(3) non-profit agencies: the table below for the organization as a whole, based on the most recently completed fiscal year. Categories may be modified to fit your organization's funding sources.

Percentage Funding Sources (for 501c3 non-profit organizations)

Government grants (federal, state, county, local).....	%
Government Contracts	%
Foundations.....	%
Business	%
Events.....	%
Individual Contributions	%
Fees/earned income	%
Workplace giving campaigns	%
In-kind contributions	%
Other.....	%
Total (must equal 100%)	%

Financial Information Section

Organization Budget for fiscal year	Fiscal Year Date	Income	Expenses
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For Project/Program Requests:

Program Budget	Dates of budget period	Income	Expenses
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Name of Person Responsible for Financial Reporting	Name of Financial Institution where funds will be deposited
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Attachments

Applicants need to submit the following required documents as attachments to their application:

Proof of IRS Federal Tax Exempt Status dated within the last five years (also called a Letter of Determination.)

(Optional) Applicants may submit up to three additional attachments, no longer than four pages each, as supporting documentation for the application request.

List of Attachments

1.

2.

3.

Acknowledgments

By signing below, I acknowledge the following:

The grant applicant or if the applicant is a non-profit, that the applicant and any board members are not fundamentally opposed to gaming; and

The grant applicant or any associated staff or board members of the grant applicant does not have, to their knowledge, any litigation, or charges against them related to gaming activities; and

The grant applicant or if the applicant is a non-profit, that the applicant and/or a majority of board members are not affiliated with a person licensed under article 44-30; and

The grant applicant will use grant money only for the purpose for which the grant money was awarded; and

The information contained in this application is true and correct to the best of my ability.

Signature

Date (MM/DD/YY)

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